

**BOROUGH OF NORTH CALDWELL
ZONING BOARD OF ADJUSTMENT**

NOTICE OF REQUEST FOR QUALIFICATIONS

The Borough of North Caldwell is soliciting Proposals and Statements of Qualifications from interested persons and/or firms for the provision of Risk Management Consulting Services. Said Proposals/Statements will be received by the North Caldwell Borough Administrator no later than 11:00AM on Tuesday, December 7, 2021 at North Caldwell Borough Hall, 141 Gould Avenue, North Caldwell after which said Proposals/Statements will be opened and evaluated.

All Proposals/Statement must be in accordance with instructions in the Request for Qualifications (RFQ) document obtained from the Borough of North Caldwell and must be enclosed in a sealed envelope bearing the name and address of the respondent and the words "RFQ for Risk Management Consulting Services". The envelope must be addressed to Kevin O'Sullivan, Borough Administrator, 141 Gould Avenue, North Caldwell, NJ 07006 and may be delivered by hand, overnight courier or mail. The envelope containing the Proposal/Statement must be received by the Borough Administrator by the date and time set forth above. No late Proposals/Statements will be accepted.

RFQ documents may be examined and obtained at the office of the Borough Clerk, 141 Gould Avenue, North Caldwell, NJ 07006 by appointment between the hours of 8:30am and 4:30pm at Borough Hall or at www.northcaldwell.org/purchasing.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975 c.127 as amended) and N.J.A.C. 17-27-1.1 et seq.

The Borough of North Caldwell reserves the right to waive any minor irregularities in or to reject any or all Proposals/Statements.

By order of the Borough of North Caldwell.

NOTE: **The Borough of North Caldwell will consider proposals only from firms or organizations that have demonstrated the capability and willingness to provide high quality services in the manner described in this RFQ.**

Tami Michelotti
Borough Clerk