



BOROUGH OF NORTH CALDWELL
MAILBOX/POST DAMAGE NOTIFICATION FORM

In accordance with Chapter 88, Article VIII of the Code of the Borough of North Caldwell, **within seven (7) days** of the date of damage to a mailbox or post, the resident must notify the Borough of North Caldwell. Damage reported outside of this timeframe will not be eligible for reimbursement. Reimbursements will only be made in accordance with Chapter 88, Article VIII of the Code of the Borough of North Caldwell.

Claimant Information

Name: _____
Address: _____
Phone number: _____
Email: _____

Incident Information

Date: _____
Address/Location: _____
Describe damage: _____

Witness Information (if witnessed)

Name: _____
Address: _____
Phone number: _____
Email: _____

Police Report Filed? Yes _____ No _____

Police Report Attached? Yes _____ No _____

Describe event as witnessed including vehicle identification (if known):

Please provide any additional pertinent information:

For Borough use only:

Date Received: _____

Approved for Reimbursement:

Denied for Reimbursement:

Received by: _____

Mailbox _____ Post _____

Mailbox _____ Post _____